

## ALPINE SPRINGS COUNTY WATER DISTRICT

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**Directors:** Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York  
**General Manager:** Joe Mueller

### PUBLIC NOTICE

#### Park, Recreation, and Greenbelt Committee Alpine Springs County Water District

**Date:** Thursday February 17, 2022  
**Location:** District Office, Board Room  
270 Alpine Meadows Road  
**Time:** 3:00 pm  
**Members:** Christine York, District Director, Chair  
Jan Ganong, District Director  
Joe Mueller, General Manager  
Ingrid Bourke, Member  
Michael Cadra, Member  
Felicia Cole, Member  
Don Fulda, Member  
Ursula Hirsbrunner, Member  
Lisa Peck, Member

### AGENDA

NOTE: THE DISTRICT BOARD OF DIRECTORS MAY TAKE FORMAL ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW. AGENDA ITEMS MAY OR MAY NOT BE TAKEN IN THE SEQUENCE PRESENTED BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

**This will be a hybrid meeting held in person and available by ZOOM for the general public. The board room at 270 Alpine Meadows Rd. is open to the public with Members and Staff present. Current masking requirements will be enforced. Public comments will be accepted by the board and should be submitted to the Board Secretary by sending an email to [info@alpinesprings.org](mailto:info@alpinesprings.org); by mail or in person at 270 Alpine Meadows Rd., Alpine Meadows, CA by Monday February 14, 2022 at 3:00 p.m. and via ZOOM on any item on the agenda until the close of public comment on the item.**

**ZOOM LINK:** At the specified time, 3:00 p.m., connect to the ZOOM **Mtg. ID: 811 3312 8907; passcode: 872000**; Please mute yourself unless you are speaking. Times listed are approximate.

Zoom link:

<https://us06web.zoom.us/j/81133128907?pwd=SUNVUS82Z3diWm5KSm5kVHg1RWYwZz09>

1. **CALL TO ORDER**
2. **PUBLIC COMMENT**

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## **ALPINE SPRINGS COUNTY WATER DISTRICT**

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**Directors:** Janet S. Grant, Janice Ganong, Evan Salke, Dave Smelser, Christine York

**General Manager:** Joe Mueller

It is the policy of the Alpine Springs County Water District to give the public the opportunity to address any item of interest, related to the Committee's activities, at this time. No action can be taken on items addressed under Public Comment that are not on the agenda. Individual public participation will be limited to five minutes in duration

If a member of the public wishes to address the Committee on an agenda item after consideration by the Committee, but prior to a vote, the individual should raise his/her hand to be recognized by the Chair of the Committee.

### **3. ITEMS FOR COMMITTEE DISCUSSION & ACTION**

- a. Brief introduction of new and existing committee members
- b. Results of Park Survey
- c. Park Policies
- d. Park Rates—Look at current rates and set Fee Schedule for 2022
  - i. Should park be limited to just residents of Alpine Meadows
  - ii. What could a tiered rate structure look like for Alpine Meadows residents and non-residents
  - iii. Should group events be limited to Alpine Meadows residents
  - iv. The elimination of day use passes
- e. Park Application
- f. Park Amenities
  - i. Bocce Ball Court
  - ii. Landscaping
  - iii. Beach Sand
  - iv. Tennis Courts
  - v. Other
- g. Events
  - i. Easter Egg Hunt— Saturday April 16, 10 am **IF WE DO ONE**
    - 1. Discuss desire to bring this event back
      - a. If other agencies aren't holding theirs, ours could be really busy
  - ii. Flower Walk— Led by Michael Graf. Date TBD, 9 am at ASCWD parking lot
    - 1. Well attended event in past years
  - iii. Possible geology or nature walk or presentation
    - 1. Revisit idea of adding this event

### **4. MEMBERS' COMMENTS**

In accordance with Government Code Section 54954.2(a), Committee members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

### **5. ADJOURNMENT**

Agenda items may or may not be taken in the order sequence presented above.

*I certify that on or before Monday February 14<sup>th</sup>, 2022 at 3:00 p.m. I personally posted this agenda as required.*

*Pam Zinn*

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Pam Zinn, Office Manager

**Policy Number: 6.0.0**

**Title:**

**PARK, RECREATION AND GREENBELT COMMITTEE**

**Introduction:**

This policy has been developed to establish a scope of influence of the Committee and provide parameters under which the Committee operates.

**Ends:**

It is the objective of the Park, Recreation and Greenbelt Committee to review and recommend policy to the District Board of Directors regarding the following issues:

**1. Park and Recreation**

- a. To state the park policy.
- b. To establish a use and fee policy for the park.
- c. To establish an annual fee schedule.
- d. To establish a park amenities policy.
- e. To establish an operational policy as well as defining a level of maintenance.

**2. Greenbelt**

- a. To continue the conservation of the undeveloped lands which are owned by or under the control of the District.
- b. To establish guidelines for the acquisition of greenbelt lands.
- c. To provide for the appropriate monitoring of greenbelt lands.

**Responsibility:**

It is the responsibility of the members of this Committee to meet, discuss, evaluate, draft, edit or revise policy under the legitimate categories outlined above. Meetings shall be held at the direction of the President of the Board of Directors and scheduled by the Chair of the Committee.

The Committee may have a total of up to nine members including:

1. Two members of the District Board of Directors (Required)
2. Six members of the public
3. The General Manager of the District (Required)

The Chair shall make efforts to include valley wide representation on the Committee. It is the further responsibility of the Chair of the Committee to preside over the Committee meetings and prepare a written report, to be included in the next District Board of Directors Agenda Package. The report should include a brief reference to alternative views.

**Policy Number:** 6.1.0

**Title:**  
**PARK POLICY**

**Introduction:**

An element of the Alpine Springs County Water District's mission statement is the "protection, preservation and enhancement of the urban forest setting with consideration for the property owner's continued use and enjoyment".

The District acquired the parcel of land upon which the Park is located from the United States Forest Service in 1992. Alpine Meadows property owners were assessed an annual fee of \$63.00 per parcel for 13 years for payment for the land in the exchange. Later the District accepted \$104,142.00 from Placer County in Park Dedication fees to complete the Park. As a condition of accepting the Placer County Park Dedication fees, the District is required to make the Park available to the general public on the same terms and conditions as it is to District customers. The District charges user fees to the residents of the District and the general public who wish to use the Park.

**Ends:**

In setting Park user fees annually, the District balances its need for revenues with its desire to open the Park to all members of the public who wish to use it. Initially, the District believed that these user fees would cover the cost of Park operations. Over time, it has become clear that the user fees which the District collects are not now and will probably never be sufficient to cover the full cost of Park operations. As a result, approximately 20 percent of the property taxes paid by Alpine Meadows property owners have subsidized the cost of Park operations. The District plans to continue subsidizing the Park by using property taxes for as long as property tax revenues are available for this purpose.

The District does not plan to actively pursue a plan to increase the number of Park users, and thus increase Park revenues, by advertising the Park outside the Alpine Meadows community. This does not preclude the possibility of advertising the Park inside the District. Although the Park is not for the exclusive use of the Alpine Meadows community, the District's primary responsibility is to preserve this precious resource for the benefit of the Alpine Meadows residents and property owners who subsidize the Park's operations.

**Responsibility:**

It is the responsibility of the Board of Directors, with counsel from the Park, Recreation and Greenbelt Committee to set user fees, annually, on the bases set forth above.



# ALPINE SPRINGS COUNTY WATER DISTRICT

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## Policy Number 6.2.0

### Title:

### PARK USE AND FEES

### Introduction:

This policy has been developed to establish a use and fee policy for the park.

### Ends:

1. General Use:
  - a. The park shall be open to the public on a pay-to-use basis.
  - b. There shall be no exclusive use of the park.
  - c. The park shall be open during daylight hours.
  - d. All users shall adhere to the Park Rules.
  - e. Use of the park is at the user's own risk. Each park user, individual, family, group, or organization, is required to sign a waiver and release form for all claims for damages, death, personal injury, or property damages against ASCWD.
  - f. No music or amplifiers louder than 60 dB metered at the front gate shall be allowed.
2. Guest Use:
  - a. Household guests who are staying at the home of a season pass holder may use the park at no extra cost when accompanied by a pass holder.
  - b. Only household members may share a Season Pass. Adults from different households must purchase their own pass.
  - c. Renters are not considered household guests and must purchase their own passes.
3. Fees (see Annual Fee Schedule):
  - a. The Fee Schedule will be reviewed annually by the Park Committee and approved by the ASCWD Board of Directors.
  - b. The fees will be determined based on the cost of maintaining the park.
  - c. Group fees will be determined based on the size of the group.
  - d. The Fee Schedule will be posted at the District Office by April of each year, announced in the spring newsletter, on the District website [www.alpinesprings.org](http://www.alpinesprings.org) and included with the Park Use contract.
4. Group Use:
  - a. Prior reservations are required for group use.
  - b. No more than two groups of 25 or fewer persons or one group of 26 or more persons shall be scheduled during any one day.
  - c. A damage deposit will be required and shall be used to reimburse the District for the following work tasks, if required:
    - i. Clean up and disposal of trash.
    - ii. BBQ cleaning or repair.
    - iii. Amenity repairs including, but not limited to, tables, volleyball facility, bocce ball court, grass, walkways, fencing, bathroom facilities, etc.
  - d. Unused monies from the damage deposit will be refunded.
  - e. No music or amplifiers louder than 60 dB metered at the front gate shall be allowed.
  - f. If a reservation is cancelled less than seven days before the event, 10% of the damage deposit will be forfeited.

## ALPINE SPRINGS COUNTY WATER DISTRICT

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### 5. Large Group Use:

“Large Groups” consist of parties of 76 to 100 persons.

- a. Prior to June 15 and after August 1, one Large Group may be scheduled per weekend. (Saturdays or Sundays) after 3 pm.
- b. From June 15 to August 1, no Large Groups will be allowed to use the Park on weekends (Saturdays and Sundays).
- c. Large Groups may be scheduled Monday through Friday after 3:00 p.m.
- d. No Large Group shall be allowed to use the Park during the three-day weekends of Memorial Day, Labor Day or 4<sup>th</sup> of July.
- e. No music or amplifiers louder than 60 Db metered at the front gate shall be allowed.
  - i. Music or amplifiers must be set up on lower lawn in the vicinity of the Bocce Ball Court.
- f. See the annual Fee Schedule for charges.
- g. In addition, a damage deposit shall be required and shall be used to reimburse the District for the following work tasks, if required:
  - i. Clean up and disposal of trash.
  - ii. BBQ cleaning or repair.
  - iii. Amenity repair including but not limited to tables, volleyball facility, bocce ball court, grass, walkways, fencing, bathroom facilities, etc.
- h. Unused monies from the damage deposit will be refunded.
- i. If a reservation is cancelled less than seven days before the event, 10% of the damage deposit will be forfeited.

### 6. Passes:

- a. See the Annual Fee Schedule for a list of fees.
- b. The park passes that will be made available to the general public are as follows:
  - i. Single User Day Pass
  - ii. Family Day Pass
  - iii. Family Week Pass
  - iv. Family Season Pass (one pass card)
- c. A refundable deposit per card will be charged for all passes and returned upon receipt of the pass card.

### **Responsibility:**

It is the responsibility of the General Manager to implement this policy.

**Policy Number:** 6.3.0

**Title:**  
**PARK AMENITIES**

**Introduction:**

This policy has been developed to establish a park amenities policy

**Ends:**

The District shall not provide any additional park amenities beyond the current level of furniture, BBQ's, volleyball, bathrooms, tennis courts, swimming pond, picnic facilities, grassy play area, bocce ball, entry gate apparatus without a user survey that justifies the need.

**Responsibility:**

It is the responsibility of the General Manager to implement this policy.

**Policy Number: 6.4.0**

**Title:**  
**PARK OPERATION AND MAINTENANCE**

**Introduction:**

This policy has been developed to establish an operational policy as well as defining a level of maintenance of the Park.

**Ends:**

The District shall provide a Park that is open as follows:

Opening Day: Memorial Day weekend (weather dependent)

Closing Day: Fall (weather dependent)

Hours of operation: dawn until dusk

The District will endeavor to maintain the Park facilities to the appropriate standard for the applicable uses:

1. Bathrooms
2. Tennis Courts
3. Swimming Pond
4. Picnic Facilities
5. Grassy Play Area
6. Entry Gate
7. Bocce Ball Court

**Responsibility:**

It is the responsibility of the General Manager to implement this policy.



**Policy Number: 6.5.0**

**Title:**  
**GREENBELT LAND ACQUISITION**

**Introduction:**

This policy has been developed to establish guidelines for the acquisition of greenbelt lands.

**Ends:**

The opportunity to acquire lands which are of a greenbelt nature is considered by the District to be an integral part of the preservation of a mountain community. Opportunity for additional Greenbelt land acquisition will be considered on a case by case basis.

**Responsibility:** The Board of Directors and the General Manager shall be responsible for the implementation of this policy.

*Adopted: 3/12/04*

*This policy has been amended by motion during the public meeting of the Board of Directors on: May 11, 2007 to renumber policy 9.1.0 to 6.5.0  
D:\Policies & Procedures\6.5.0 Greenbelt Land Acquisition updated 2-1-08.doc*

# ALPINE SPRINGS COUNTY WATER DISTRICT

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## **Policy Number: 6.6.0**

### **Title:**

LAND STEWARDSHIP

### **Introduction:**

This policy has been developed to provide for the conservation AND MANAGEMENT of greenbelt lands.

### **Ends:**

The following points may be considered integral to the stewardship of greenbelt lands:

1. Observation
2. Maintenance
3. Control
4. Access
5. Other actions, as deemed appropriate.

*No individual should alter or modify greenbelt land without district permission or approval. Greenbelt land should also not be used in a way that precludes or limits its use by other individuals or used in a way that implies either ownership or exclusive use of the land. Prohibited actions include (but are not limited to) vegetation removal, tree removal, grading, fencing, establishing or placing a fire ring or pit, or establishing or placing any sort of permanent structure on greenbelt land.*

Unless otherwise specified and at the total discretion of the Board of Directors, greenbelt land shall remain available to the public for limited, non-destructive general recreational use.

**Responsibility:** The Board of Directors and the General Manager shall be responsible for the implementation of this policy.

## 2021 PARK PASS APPLICATION

Name \_\_\_\_\_

Local Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Local Phone \_\_\_\_\_ Other Phone (\_\_\_\_) \_\_\_\_\_

### SEASON PASSES ARE FOR THE USE OF ONE HOUSEHOLD ONLY!!!

**Park Pass Options:** Single User Day Pass \$ 10 Family Week Pass \$ 75  
Family Day Use Pass \$ 20 Family Season Pass \$180

A **\$25.00** deposit is required for the pass card, which is refunded when the card is returned. Complete the application and sign below. **Limit of one card for each Family Season Pass. Make your check payable to ASCWD** and mail or bring it to: ASCWD, 270 Alpine Meadows Road, Alpine Meadows, CA 96146.

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### ALPINE SPRINGS COMMUNITY PARK – RULES OPEN DURING DAYLIGHT HOURS

Swim at your own risk – no lifeguard on duty

**CHILDREN UNDER 12 MUST BE SUPERVISED BY AN ADULT**

**NO:** •Dogs•Skateboards or Skim boards •Smoking •Open fires or BBQ's

**DO NOT PROP THE GATE OPEN**

Anyone caught vandalizing this property will be prosecuted to the full extent of the law.

#### GUEST POLICY

- Season pass holders may bring "household guests" **who are staying in their home** at no extra cost when accompanied by a pass holder.
- Renters are not considered household guests and must purchase their own passes.

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I, \_\_\_\_\_ (insert your name here) hereby acknowledge that I have read the Alpine Springs Community Park Rules. I understand that I and members of my household are responsible for abiding by the rules and that violation of the rules may result in forfeiture of my/our pass privileges.

Signature \_\_\_\_\_

Date \_\_\_\_\_

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#### **WAIVER & RELEASE: READ THIS CAREFULLY BEFORE YOU SIGN**

In consideration of the acceptance of my park pass application, I hereby waive, release and discharge any and all claims for damages, death, personal injury or property damage which I may have against the Alpine Springs County Water District, its officers, agents and employees arising out of, related to or in any way connected with this park pass or the use of the Alpine Springs Community Park ("Park") pursuant to this pass.

I further understand that accidents, exposure to communicable diseases, including the novel coronavirus, and injuries can arise out of use of the Park; knowing those risks, nevertheless, I hereby agree to assume those risks and to release and hold harmless all of the entities and persons mentioned above who might otherwise be liable to me, my heirs or assigns. I warrant and agree to follow all rules and regulations adopted by Alpine Springs County Water District regarding use of the park.

I further agree to indemnify, defend and hold harmless the District, its officers, agents and employees from any and all claims resulting from damages, death, personal injury or property damage arising out of, related to or in any way connected with this park pass or the use of the Park pursuant to this pass. I further understand that this waiver, release and assumption of risk is to be binding on my heirs and assigns. **I HAVE READ THIS RELEASE CAREFULLY. I UNDERSTAND AND VOLUNTARILY ASSUME THE RISKS INVOLVED.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

Pass card Number  (To be filled in by District staff)

**PARK, RECREATION & GREENBELT COMMITTEE**  
**FEE SCHEDULE**  
**For the 2021 Season**

**Pass Fees:**

- **Single User Day Pass - \$10.00**
- **Family Day Pass – \$20.00**
- **Family Week Pass – \$75.00**
- **Family Season Pass – \$180.00**

**A refundable deposit of \$25.00 per each pass card will be charged and returned upon receipt of the pass card. Limit of one card for each Family Season Pass.**

**Group Fees:**

- **1-10 persons – \$25.00**
- **11 to 25 persons – \$50.00**
- **26 to 50 persons – \$100.00**
- **51 to 75 persons – \$200.00**
- **76 to 100 persons - \$400.00**

**For groups 1 persons to 50 persons, \$250.00 damage deposit will be charged for clean-up/breakage/repairs.**

**For groups 51-100 persons, \$500.00 damage deposit will be charged for clean-up/breakage/repairs.**

**Unused monies from the damage deposit will be refunded.**

**Additional fees may apply depending on group activity.**

**If a reservation is cancelled less than seven days before the event, 10% of the damage deposit will be forfeited.**

**BBQ use fee – extra \$10.00 per BBQ**